



**19, 26 & 27 September | 3, 10 & 11 October**

**Volunteer Registration Form**

Please fill out electronically or print, scan and email to [windows@internationalaffairs.org.au](mailto:windows@internationalaffairs.org.au)  
If you have any problems or require assistance to fill out the form please contact (02) 6282 2133

**Personal Details**

Title: (please select)    Mr    Mrs    Ms    Miss

Given Name:

Surname:

Date of Birth:

Mailing Address

Contact Phone: (during business hours)

Mobile Number:

**Emergency Contact**

Do you have any medical conditions that we should be aware of?     Yes     No

If yes, please advise:

Emergency Contact Name:

Emergency Contact Phone Number:

**Volunteer Availability**

Please indicate what days and times you would be available for.

('All Day' may be as long as 9am – 5pm but could be much shorter depending on which foreign mission you are assigned to)

- Saturday 19 September All Day
- Saturday 19 September These Hours:
- Saturday 26 September All Day
- Saturday 26 September These Hours:
- Sunday 27 September All Day
- Sunday 27 September These Hours:
- Saturday 3 October All Day
- Saturday 3 October These Hours:
- Saturday 10 October All Day
- Saturday 10 October These Hours:
- Sunday 11 October All Day
- Sunday 11 October These Hours:

**We will contact you regarding which of the days indicated we will need you for**

### T-shirt size

Please indicate your T-shirt size: (please select)    XS    S    M    L    XL    XXL

### Volunteer Briefing Session

Volunteer briefing sessions will be held the week prior to each weekend's open days.

When we confirm which day(s) we would like you to volunteer for, we will require you to attend the corresponding briefing session.

For those volunteering on 19 Sept a briefing session will be held on **Monday 14 Sept, 5pm – 6pm**

For those volunteering on 26/27 Sept a briefing session will be held on **Monday 21 Sept, 5pm – 6pm**

For those volunteering on 3 Oct a briefing session will be held on **Monday 28 Sept, 5pm – 6pm**

For those volunteering on 10/11 Oct a briefing session will be held on **Monday 5 Oct , 5pm – 6pm**

All briefing sessions will be held at the Australian Institute of International Affairs' National Office:

Level 1 Stephen House

32 Thesiger Ct

Deakin ACT 2600

If you are unable to attend your briefing, please email [windows@internationalaffairs.org.au](mailto:windows@internationalaffairs.org.au)

If you are volunteering on more than one weekend you only need to attend one briefing session.

We will endeavour to accommodate all volunteers and their preferences however please be aware there are limited volunteer positions available. Should the program be oversubscribed you will be advised.

Volunteers should be aged 18+ for insurance purposes.

**Please return completed forms by Friday 31 July to:**

Email: [windows@internationalaffairs.org.au](mailto:windows@internationalaffairs.org.au)

Or

Australian Institute of International Affairs

Stephen House

32 Thesiger Ct

Deakin ACT 2600



**ACT**  
Government



CANBERRA



**Australian Institute of  
International Affairs**



**666 ABC**  
Canberra